



## Commercial Application Form

We are pleased to invite you to place an application for the Sydney Family Show 2015. Please complete the following information and attach any documents needed to successfully submit your application.

### Information

- **Show Dates:** From Thursday 2<sup>nd</sup> April 2015 to Sunday 12<sup>th</sup> April 2015.

### PART ONE: CONTACT DETAILS

Company:	Main product(s):	
First Name:	Last Name:	
Business Ph:	Mobile:	
Fax:		
Postal Address:		
City:	State:	Postcode:
Email:		

### PART TWO: SITE FEES & BOND

For a standard site of 3m x 3m	\$1,540 + \$200 Bond = \$1,740
For a standard site of 6m x 3m	\$2,405 + \$200 Bond = \$2,605
Corner site premium	\$300
<b>TOTAL</b>	

Bond of \$200 – Please note that you are required to pay bond of \$200 included in your site application rental. This bond will be refunded back to you if your site space is found to be in order after bump out and you have complied with all other requirements of this application. Please provide your bank details at the conclusion of the event in order to process your bond refund, if qualified.

### Exhibitor Marquees:

You are to provide your own marquee, power leads (tagged), lighting. Your marquee must comply with the following:

- Be of a sound construction that will withstand strong wind and rain. The organisers of the Sydney Family Show accepts no responsibility for damaged products or property at this event under any circumstance(s).
- **No pegging allowed.**
- 20kg weights on each leg.
- Be well presented and constructed and have 4 walls.
- *Marquees with tarp walls and tarp roof are not allowed*

## PART THREE: SITE INFORMATION DETAILS

### Description of Products

Please provide below a detailed list of **all** products for sale at the event, vague descriptions will not be sufficient. This list will form part of your space agreement and may be used to limit the products you are permitted to sell. Attach another page, if necessary.

ITEMS AVAILABLE	Price

**Items you are not allowed to sale: Hot food, Pluto Pups, Showbags, Novelty Items (Restricted), Ice Cream, and Fairy Floss**

Please note that you are not allowed to trade outside confines of your site boundary, i.e. outside allocated site size. For example, if you have a 3 x 3m site then all goods/ signage must be traded within the 3x3m area ONLY. No roving/ moving vendors without explicit permission from the Sydney Family Show.

### Equipment, Electrical, water and waste service.

<u>Services</u>	<u>Cost</u>	<u>Qty</u>	<u>Total (\$)</u>
<b>Lighting and power (includes power consumption)</b>			
10amp power <b>PER POWER POINT</b>	\$90.00		
15amp power <b>PER POWER POINT</b>	\$150.00		
<b>3 PHASE POWER (Includes power)</b>			
3 Phase outlet to 32amp	\$500.00		
3 Phase outlet to 100 amp	Enquire		
<b>WATER &amp; WASTE</b>			
Water connection	\$150.00		
<b>TOTAL</b> (All cost are GST inclusive)			

Please select your power requirement carefully as you will be charged extra amount if your site is found to be using a power connection that has not been specifically allocated to you under this application. Please select number of power points required in "Qty" Column as this will be used to determine power allocation for your site.

## PART FOUR: AGREEMENT

### a) Required Documents

Please attach the following documents on submission:

- Certificate of Currency of your Public Liability of \$20 million. Also note “The Sydney Family Show” and “The Entertainment Quarter” as the interested parties.
- Certificate of Currency of your workers compensation, if applicable.
- Product list and Price List
- Proof of Deposit Payment faxed to 02 4044 0183 or emailed to [pramod@ofa.net.au](mailto:pramod@ofa.net.au)

### b) Important Information

- All application submissions should be legible.
- All site holders are required to keep their site open throughout the operational hours unless explicitly approved by the Sydney Family Show.
- Please ensure all information is enclosed at the time of application submission.
- **Safety vests must be worn during bump in & bump out. Applicants will be responsible to bring their own vests. Vest must be worn by applicant and applicant’s employee(s), who are going to be on site during bump in & bump out.**
- The Sydney Family Show is not required to provide applicant with a specific site number or a specific location of the site.
- The Sydney Family Show reserves the right to reject any proposal or accepted application and to change location of an allocated site at its discretion; decisions made by the Sydney Family Show will be final. Further, the Sydney Family Show reserves the right to cancel the corner site request made in this application. In such an event, the applicant shall receive refund of \$300 (if the premium paid in full) or part thereof, which has been paid.
- The Sydney Family Show is not required to enter into any correspondence regarding reasons for non-acceptance of applications.
- By signing and submitting this application, the applicant has consented to the Sydney Family Show conducting any reference checks, it deems necessary.
- If the application is successful the applicant will be responsible for:
  - Any damage to the venue caused by applicant’s site at full cost of the repairs to the applicant. The average cost per square metre for damage to the grass on EQ show-ring is \$30.
  - All actions, products and liabilities in relation to the applicant use and control of the area.
  - Any waste left on the showground. The average cost for the cleaning fee is \$100.
- All waste must be disposed of in an approved manner.
- **Sydney Family Show reserves the right to evict any site due to non-compliance of any kind.**

## PART FIVE: CONSENT & SIGNATURE OF APPLICANT

I understand contents of this application and hereby agree to all terms and conditions herein.

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## PART SIX: PAYMENT DETAILS

**50% site rental is required with your application. Final payment is due on or before 1<sup>st</sup> March 2015. Applications will not be accepted without being correctly signed off and paid and correct supporting documentation (please see part 4 a) .** Upon acceptance of your application. Applicants will receive a confirmation email, the Show License (to be signed and returned), and Exhibitor Manual. The last 2 of these will contain certain terms and conditions (not necessarily mentioned in this application). Please note that applicant may not be allowed to bump in until all documentation requests have been complied with.

### **Refund Policy:**

**Strictly no refund of site rental/ deposit. Only exceptions are for bond amount of \$200 as per note under Part Two – Site costs (page no.1) and corner premium as per note under Part Four (b) – Agreement (page no.3).**

**Total Rental: \$ \_\_\_\_\_**

**Total Services: \$ \_\_\_\_\_**

**Total: \$ \_\_\_\_\_**

### **Payment Method:**

Cheque: Payable to OFA Showstar Pty Ltd (Mail to: 260 Fullerton Cove Rd, Fullerton Cove NSW 2318)

Direct Debit  
BSB: 032-505. ACCOUNT NO.: 200 725. Please fax transfer receipt to 02 4044 0183 or email [pramod@ofa.net.au](mailto:pramod@ofa.net.au)

Credit Card

Credit Card number: 

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Name \_\_\_\_\_ Signature\_\_\_\_\_

Expiry \_\_\_ / \_\_\_      VIN: 

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Amount \_\_\_\_\_

### **Send completed Application along with required documents to:**

Sydney Family Show  
260 Fullerton Cove Rd, Fullerton Cove NSW, 2318  
Eric Mob: 0455 258 283 Fax: 02 4044 0183  
Email: [eric@ofa.net.au](mailto:eric@ofa.net.au)